Rajeev Gandhi College of Management Studies

Office of: **Board Of Examinations & Evaluation**

NOTICE

Date: 26/10/2026

MMS – SEM I CS Report Submission & VIVA-VOCE

Kind Attention: FYMMS

All Students from Semester-I are hereby informed that the **Community Service (CS) Report submission & VIVA-VOCE assessment** will be held as per the following schedule:

Date: 5/12/2026

Time: 10.00am onwards

Students are instructed to clear their pending fees before 5/12/2026

Students are instructed to follow below given guidelines:

- Students must collect the No Dues receipt from the accounts department.
- Students must carry their CS Report (hard copy & soft copy) before the Viva-Voce. Hardcopy, signed and sealed should be spiral Bound & softcopy to be uploaded on G-Classroom.
- Attendance is **mandatory & absenteeism leads to penalty.**
- Ensure that the report follows the prescribed format and attach all Annexures in proper sequence mentioned i.e. (Outreach letter, student diary log, attendance sheet, Certificate) to the report & duly signed by the mentor.
- Late submissions will not be entertained.
- Students are instructed to follow **formal dress code** while appearing Viva-Voce.

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

Dr. Divya Mahadule
Controller of Examinations & Evaluation

Dr. Dinesh Gabhane
Director RGCMS