



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Notice**

Ref No: RGCMS/APRC/Meeting Notice/2025-26

Date: 1/6/2025

**Subject: APRC Meeting**

**Kind Attn:**

Dr. Dinesh Gabhane Dr. Radhika Wadhera Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik Ms. Pranali Pawar (student)	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative)
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Dear Sir / Madam,

Please note that the APRC Meeting has been scheduled on 3/6/2025. You are kindly requested to attend the same.

**Date of meeting:** 3/6/2025  
**Time:** 3:00 PM  
**Venue:** RGCMS, Boardroom  
**Agenda:**

- 1) Confirmation of minutes held on 11-11-2024 and Action Report review
- 2) Academic Term Sem III Batch 24-26 A.Y. 25-26 & Sem I Batch 25-27 A.Y. 25-26 - Commencement, Syllabus completion & All CIE completion dates
- 3) Courses planning Sem III - Batch 24-26 & Sem I - Batch 25-27 A.Y. 25-26
- 4) Discussion on proposed Academic Budget A.Y. 25-26
- 5) M.M.S. Induction Program Batch 25-27 Planning
- 6) Discussion on Mentoring for A.Y. 2025- 26
- 7) Discussion on Code of conduct, Attendance & Defaulters A.Y. 25-26
- 8) Value Added Program planning A.Y. 25-26 based on PO gap/ Curriculum Gap
- 9) Discussion on aligning Guest session/ Expert talk/ event for students
- 10) Discussion on Subject Allocation & Faculty Workload Distribution - Sem III Batch 24-26 & Sem I Batch 25-27 A.Y. 25-26
- 11) Any other agenda



*Farheen*  
**Dr. Farheen Ahmad**  
(Coordinator, APRC)



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Minutes of Meeting**

**Date and Time:** 3/6/2025 at 3:00pm

**Location:** RGCMS Board room

**Ref No:** RGCMS/APRC/MOM/2025-26

**Attendees:**

<b><u>Members Present</u></b>		<b><u>Members Absent</u></b>
Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative) Ms. Pranali Pawar (student)

**Minutes of Meeting and Resolutions**

Dr. Farheen Ahmad (APRC coordinator) welcomed all the APRC members and with the permission of Chair – (Dr. Dinesh Gabhane) and started the proceedings of the meeting

<b>Topic #1:</b>	<b>Confirmation of minutes held on 11-11-2024 and Action Report review</b>
<b>Discussion:</b>	Dr. Farheen read the Minutes of the meeting held on 11-11-2024 and it was decided to confirm / accept the same Action Report, with running list of actions to be acted upon was reviewed and accepted
<b>Resolution# 1.1:</b>	It was resolved to confirm Minutes of Meeting held on 11-11-2024
<b>Resolution# 1.2:</b>	It was resolved to accept an Action Report along with a running list of actions to be acted upon from the Meeting held of 11-11-2024
<b>Topic #2:</b>	<b>Academic Term Sem III Batch 24-26 A.Y. 25-26 &amp; Sem I Batch 25-27 A.Y. 25-26 - Commencement, Syllabus completion &amp; All CIE completion dates</b>
<b>Discussion:</b>	Dr. Farheen mentioned following planned calendar dates of Sem III & I for A.Y. 25-26. - Commencement of sem III -7-Jul-25 - CIE & Syllabus completion date - sem III - 16-Oct-25 - Commencement of sem I -18-Aug-25 - CIE & Syllabus completion date - sem I - 6-Dec-25 Dr. Dinesh sir mentioned that commencement of sem I may be extended by a week due to lack in 3rd cut off list of MBA admission.
<b>Resolution# 2.1:</b>	It was resolved that Dr. Farheen (APRC coordinator) will communicate to faculty with via notice - Sem commencement & ending dates
<b>Resolution# 2.2:</b>	It was resolved that Ms. Divya (Exam coordinator) will communicate to faculty with via notice - all CIE completion date
<b>Topic #3:</b>	<b>Courses planning Sem III - Batch 24-26 &amp; Sem I - Batch 25-27 A.Y. 25-26</b>

<b>Discussion:</b>	<p>Director sir mentioned that for course planning review might take time it would be better to call for a working meeting - Sem III course planning review as soon as possible &amp; Sem I as per calendar</p> <p>Dr. Farheen mentioned that faculty members require time to prepare a first cut on course planning hence suggested the working meeting to be conducted before the start of the term mentioned date: Sem III - 4/6/25 &amp; Sem I - 20/8/2025</p> <p>Dr. Radhika emphasized the key inputs required for the working meeting where we would have a peer review for the same.</p> <p>She stated CO- PO mapping, lesson plan - relevancy check, CO targets, teaching pedagogy, (trained on Outcome Based pedagogy), planning for Weak &amp; Bright learner, Syllabus Gap Analysis and Action Items for COs - Expert lectures &amp; mapping planning &amp; adopting new teaching learning pedagogy</p> <p>Ms. Divya added to the same with quality of CIE/ assessment instruments</p>
<b>Resolution# 3.1:</b>	This was agreed by all.
<b>Resolution# 3.2:</b>	Resolved that the coordinator will align a course planning review meeting on discussed date.
<b>Topic #4:</b>	<b>Discussion on proposed Academic Budget A.Y. 25-26</b>
<b>Discussion:</b>	Dr. Dinesh mentioned the budget shall remain nearly similar as per previous year budget
<b>Resolution# 4.1:</b>	This was approved by all.
<b>Topic #5:</b>	<b>M.M.S. Induction Program Batch 25-27 Planning</b>
<b>Discussion:</b>	<p>Dr. Farheen Ahmad showcased a tentative roadmap of the induction event which must be organized as the term for new batch commences &amp; be planned in a manner that maximum students attendance must be achieved. It will be a 2 day event: 1st day formal induction ceremony followed by lunch later interaction with faculty coordinators running student centric committees &amp; day 2 to engage in other placement related &amp; admin work followed by introduction of courses in class. 16-Aug-25 is planned date as calendar.</p> <p>Dr. Dinesh Gabhane suggested that the event maybe dissected into three days in case we start term a week later proposed dates as: 23rd, 25th &amp; 26th August 2025. He also focussed that have Chief Guest &amp; Guest of Honor preferably from industry vertical. To check trustees availability so that sunil sir can be the Chief Orator &amp; Ms. Ashvini may welcome the new batch as a trustee too.</p> <p>Dr. Radhika emphasized that orientation roadmap should involve tasks which help students understand what the college is offering</p> <p>Dr. Puja Kaushik stressed on communicating about attendance as a mandatory criteria to gain knowledge and get placement.</p> <p>All respective faculty members will create a powerpoint to communicate about committee &amp; encourage &amp; develop students area of interest</p>
<b>Resolution# 5.1:</b>	The discussion was approved by all.
<b>Resolution# 5.2:</b>	It was resolved that Dr. Farheen Ahmad will distribute responsibilities to all staff & prepare D.O.R.
<b>Resolution# 5.3:</b>	It was resolved that Orientation invite should be prepared by Digital team

<b>Resolution# 5.4:</b>	It was resolved that Dr. Farheen will get in touch & confirm guests for the event.
<b>Topic #6:</b>	<b>Discussion on Mentoring for A.Y. 2025- 26</b>
<b>Discussion:</b>	Dr. Farheen mentioned that we have successfully adopted the individual mentoring system last year and willing to conduct the same this year. Due to change in faculty members on board, revised mentoring list for senior batch must be done. This was approved by the director.
<b>Resolution# 6.1:</b>	It was resolved that coordinator must communicate revised mentor list for senior batch
<b>Resolution# 6.2:</b>	It was resolved that coordinator must communicate about mentoring program to the faculty members & new batch of students
<b>Topic #7:</b>	<b>Discussion on Code of conduct, Attendance &amp; Defaulters A.Y. 25-26</b>
<b>Discussion:</b>	The director emphasized students should be aware about code of conduct that includes their attire, attendance and discipline. Even though these things will be communicated to them on the day of orientation, it is the duty of all faculty members that the decorum is maintained. The coordinator added below 75% attendance in classroom, failing to be in formal attire, lack of discipline in classroom will raise a question of APRC's work Even Dr. Radhika added reviewing if BISAT/ any other test is taken as a part of teams discipline.
<b>Resolution# 7.1:</b>	Resolved that the committee will formally notify student from time to time upon seeing any deviation
<b>Topic #8:</b>	<b>Value Added Program planning A.Y. 25-26 based on PO gap/ Curriculum Gap</b>
<b>Discussion:</b>	Dr. Dinesh Gabhane mentioned that variety of Training/ VAP will be taken care by training & placements henceforth. The APRC coordinator emphasized that they must be PO gap based training/ VAP.
<b>Resolution# 8.1:</b>	This was approved by all.
<b>Topic #9:</b>	<b>Discussion on Electives choice of subjects - Sem III &amp; Sem I</b>
<b>Discussion:</b>	Dr. Farheen communicated the curriculum structure created for sem III & Sem I was drafted by the BOS & awaits final sanction from Academic Council; all courses are planned & curated keeping various stakeholders in mind like, alumni, industry & academia experts and also has perspective of UoM and other autonomous institutes. Students require to choose among elective choices in sem III & Sem I respectively. However choosing of a course shall be largely dependant on maximum number of interest of students for particular course and availability of concern faculty /expert.
<b>Resolution# 9.1:</b>	It was resolved that aprc coordinator shall circulate google form seeking their specialisation, open & general elective choices
<b>Topic #10:</b>	<b>Discussion on Subject Allocation &amp; Faculty Workload Distribution - Sem III Batch 24-26 &amp; Sem I Batch 25-27 A.Y. 25-26</b>

**Discussion:**

The APRC coordinator stated subjects of **semester III** & initiated the discussion on course faculty selection on the basis of faculty members expertise , experience & consent for the same

Dr. Dinesh stated his interest in teaching Strategic Management

Ms. Divya shared her interest in teaching Financial Modelling, Security Analysis and Portfolio Management, Fintech, Marketing of Financial & Banking Services

Dr. Farheen shared her interest in teaching Product Mgt., Sales Mgt., P&B Management , IB, Consumer behavior

Dr. Radhika shared her interest in teaching Services Marketing, T & D, HRP

Dr. Deepika shared her interest in teaching any HR or operation subjects

Dr. Puja shared her interest in teaching Managerial Economics, Financial Modeling, Event Management, Compensation and Benefits, SAPM

Dr. Neelam shared her interest in teaching Operations or Marketing subjects & are open to choices

Ms. Chahat shared her interest in teaching IL, SCM, Consumer behavior, Retail management, Marketing Strategy

Ms. Jyoti shared his interest in teaching Environment Management & Sustainability, Labour. Social Security & Welfare Law, Financial Markets and Institutions & Manufacturing Resource Planning and Control

Dr. Urmila shared her interest in teaching HR Analytics, Learning and Development, Service Operations Management

Later on concentual discussion subject allocation keeping faculty workload in mind was then collectively finalized keeping faculty load in mind.

Dr. Dinesh mentioned that visiting faculties will be required in specialisation such as IT. We are already in talks with Nastech training vendor for courses like Big Data , Business Analytics & FinTech Digital Business, Business Intelligence & Automation with Power Platform and Artificial Intelligence & Machine Learning (AI/ML) for Business

Dr. farheen expressed concern for finding visiting faculty for following courses; Operations Analytics, Enterprise Management System, Big Data , Business Analytics & FinTech, Strategic Information Technology & Resource management, Derivatives and Risk Management, Digital Marketing

The APRC coordinator stated subjects of **semester I** & initiated the discussion on course faculty selection on the basis of faculty members expertise , experience & consent for the same

Dr. Dinesh stated his interest in teaching Business Statistics, has been taking course since past years & is an expert for the same

Ms. Divya shared her interest in teaching Financial Accounting for Business, , has been taking course since past years & was a finance faculty

Managerial Economics was sugegsted to Dr. Puja Kaushik as she has keen interest & background of economics to which she readily agreed.

Dr. Farheen Ahmad shared her interest in teaching Business Communication - I as she has taught PE for past years & was also a softskills trainer earlier.

	<p>Dr. Radhika shared her interest in teaching Creativity and Design Thinking / Business Communication - I as she has taught EMC for past years</p> <p>Dr. Neelam shared her interest in teaching Organizational Behaviour. Fundamentals of Management Theory and Practice was asked by Dr. Deepika.</p> <p>Ms. Chahat showed her interest in community engagement service.</p> <p>Dr. Urmila shared her interest in teaching Bhartiya Management</p> <p>Dr. Farheen Ahmad mentioned that Mr. Deepak Garg already shared his interest in teaching computer applications related courses earlier</p> <p>Later on concentual discussion subject allocation keeping faculty workload in mind was then collectively finalized</p>
<b>Resolution# 10.1:</b>	It was resolved that the APRC coordinator will create the list & communicate the same to faculty members
<b>Resolution# 10.2:</b>	It was resolved that the APRC coordinator will create the Timetable & communicate the same to faculty members & students before respective term commencement

As there was no further topics to be discussed, the meeting was adjourned with vote of thanks

*Farheen*

Dr. Farheen Ahmad  
(APRC Coordinator)



*D. Gabhane*

Dr. Dinesh Gabhane  
(Director)

Copy Submitted: APRC MoM File 25-26



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 4/6/2025

**CIRCULATION OF MINUTES**

Minutes of the APRC of the College held on 3/6/2025 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature
1	Dr. Dinesh Gabhane	Chairperson	
2	Dr. Farheen Ahmad	Coordinator	
3	Dr. Radhika Wadhwa	Member (Faculty Representative)	
4	Dr. Urmila Sonavane	Member (Faculty Representative)	
5	Dr. Deepika Jindoliya	Member (Faculty Representative)	
6	Dr. Puja Kaushik	Member (Faculty Representative)	
7	Dr. Neelam Pashte	Member (Faculty Representative)	
8	Ms. Chahat Hargunani	Member (Faculty Representative)	
9	Ms. Jyoti Karmiyani	Member (Faculty Representative)	
10	Ms. Divya Mahadule	Member (Faculty Representative)	
11	Mr. Sunil kumar Sharma	Member (Industry Representative)	
12	Mr. Kulvinder Singh	Member (Alumni -Industry Representative)	
13	Mr. Shreyas Sawant	Member (Student - FYMMS Representative)	
14	Ms. Pranali Pawar	Member (SYMMS Student Representative)	

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Notice**

Ref No: RGCMS/APRC/MOM/2025-26

Date: 27/07/2025

**Subject: APRC Meeting**

**Kind Attn:**

Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative)
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Dear Sir / Madam,

Please note that the APRC Meeting has been scheduled on 30/07/2025. You are kindly requested to attend the same.

**Date of meeting:** 30/07/2025  
**Time:** 3:30 PM  
**Venue:** RGCMS, Boardroom  
**Agenda:**

- 1) Welcoming the committee members for A.Y. 25-26
- 2) Review on Annual report A.Y. 24-25
- 3) Academic Audit - action to be taken from AIPR & developmental goals
- 4) Activities to be discussed for the A.Y. 25-26
- 5) Any other agenda with permission of the chair



*Farheen*

**Dr. Farheen Ahmad**  
(Coordinator, APRC)

Copy Submitted: APRC/Meeting 2025-26 file



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Minutes of Meeting**

**Date and Time:** 30/07/2025 at 3:30pm

**Location:** RGCMS Board room

**Ref No:** RGCMS/APRC/MOM/2025-26

**Attendees:**

<b><u>Members Present</u></b>		<b><u>Members Absent</u></b>
Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane	Dr. Neelam Pashte Dr. Deepika Jindoliya Ms. Jyoti Karmiyani Ms. Divya Mahadule	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative) Ms. Chahat Hargunani Dr. Puja Kaushik


**Minutes of Meeting and Resolutions**

Dr. Farheen Ahmad (APRC coordinator) welcomed all the APRC members and with the permission of the Chair – (Dr. Dinesh Gabhane) and started the proceedings of the meeting


<b>Topic #1:</b>	<b>Welcoming the committee members for A.Y. 25-26</b>
<b>Discussion:</b>	Dr. Dinesh Gabhane sir welcomed the new members in the committee for the A.Y. 25-26. Dr. Farheen also welcome all and introduced member briefly to one and another.
<b>Resolution# 1.1:</b>	It was accepted by all.
<b>Topic #2:</b>	<b>Review on Annual report A.Y. 24-25</b>
<b>Discussion:</b>	Dr. Farheen read the annual report's Significant achievements of APRC in A.Y. 23-24 - Total 18 activities were conducted in the academic year 2024-2025; 3 Guest lectures, 8 Expert lectures, 4 academic events, 1 Faculty Development Programs and 2 Value Added Programs. - 237 students from both batches enrolled for VAP - UHV course, all got course certification for this curriculum enrichment course. - Successfully completed a VAP- Leadership program with 110 students' enrolment.

	<ul style="list-style-type: none"> <li>- Professional events such as GD competition, Debate competition &amp; Case writing &amp; presentation competition were planned &amp; successfully executed by student body members.</li> <li>- Expert lectures were aligned with courses spread across all semesters in this academic year.</li> <li>- Both batches were mentored throughout semesters. And individual mentoring system was incorporated with FYMMS as a part of continuous improvement.</li> <li>- Faculty members teaching feedback were taken both in unstructured ways &amp; via structured format. Unstructured feedback were informed &amp; put to action taken immediately. All faculty feedback recorded were up to the benchmark.</li> </ul>
<b>Resolution# 2.1:</b>	This was approved by all.
<b>Topic #3:</b>	<b>Activities to be discussed for the A.Y. 25-26</b>
<b>Discussion:</b>	<p>APRC coordinator stated that this year expert lectures will be aligned to achieve respective course, syllabus requirement/ teaching gap discussed as per respective course faculty.</p> <p>Dr. Dinesh Gabhane mentioned minimum of Guest sessions as per specialisation mapped with Program outcomes must be the conducted this year.</p> <p>Dr. Radhika seconded the same &amp; also mentioned that faculty members must take internal working meetings to peer learn &amp; discuss innovative teaching pedagogy.</p> <p>Dr. Gabhane after discussing term dates &amp; other events dates concluded that timely conduction of academic term based activities must also be achieved.</p>
<b>Resolution# 3.1:</b>	This was approved by director sir.
<b>Topic #4:</b>	<b>Action to be taken from AIPR &amp; developmental goals</b>
<b>Discussion:</b>	<p>Dr. Farheen commented that as per the AIPR presentation given by IQAC for A.Y. 2025-26 following pointers were shared as quoted:</p> <p>1. APRC activities to be aligned with MoU's</p>
<b>Resolution# 4.1:</b>	It was resolve that aligned by expert/ guest session must be scheduled including industry professionals with MOU organisations

As there was no further topics to be discussed, the meeting was adjourned with vote of thanks

  
Dr. Farheen Ahmad  
(APRC Coordinator)



  
Dr. Dinesh Gabhane  
(Director)

Copy Submitted: APRC MoM File 25-26



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 31/07/2025

**CIRCULATION OF MINUTES**

Minutes of the APRC of the College held on 30/07/2025 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature
1	Dr. Dinesh Gabhane	Chairperson	
2	Dr. Farheen Ahmad	Coordinator	
3	Dr. Radhika Wadhwa	Member (Faculty Representative)	
4	Dr. Urmila Sonavane	Member (Faculty Representative)	
5	Dr. Deepika Jindoliya	Member (Faculty Representative)	
6	Dr. Puja Kaushik	Member (Faculty Representative)	
7	Dr. Neelam Pashte	Member (Faculty Representative)	
8	Ms. Chahat Hargunani	Member (Faculty Representative)	
9	Ms. Jyoti Karmiyani	Member (Faculty Representative)	
10	Ms. Divya Mahadule	Member (Faculty Representative)	
11	Mr. Sunil kumar Sharma	Member (Industry Representative)	
12	Mr. Kulvinder Singh	Member (Alumni -Industry Representative)	
13	Mr. Shreyas Sawant	Member (Student - SYMMS Class Representative)	

Dr. Farheen Ahmad  
Coordinator - APRC

Copy Submitted: APRC MoM 25-26 File





**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 31/07/2025

**Action taken report - APRC Meeting (30/07/2025)**

Res #	Resolution	Action taken for improvement / outcomes	Due Date	Remark / Status
4.1:	It was resolve that aligned by expert/ guest session must be scheduled including industry professionals with MOU organisations	-	-	Will be completed in the academic year

*Farheen*

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Notice**

Ref No: RGCMS/APRC/MOM/2025-26

Date: 06/08/2025

**Subject: APRC Meeting**

**Kind Attn:**

Dr. Dinesh Gabhane Dr. Radhika Wadhera Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative)
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Dear Sir / Madam,

Please note that the APRC Meeting has been scheduled on 14/08/2025. You are kindly requested to attend the same.

**Date of meeting:** 14/08/2025  
**Time:** 3:30 PM  
**Venue:** RGCMS, Boardroom  
**Agenda:**

- 1) Confirmation of minutes held on 30-07-2025 and Action Report review
- 2) Dissemination of Academic Handbook & Syllabus sem III & I A.Y. 2025-26
- 3) Commencement of Terms/ Semesters for the A.Y. 2025-26
- 4) Selection of Sem III & I Electives choices A.Y. 2025-26
- 5) Discussion on the quality maintenance, upkeep and systematic documentation of academic work for the Academic Year 2025-26.
- 6) Any other agenda with permission of the chair



*Farheen*  
**Dr. Farheen Ahmad**  
(Coordinator, APRC)



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Minutes of Meeting**

**Date and Time:** 14/08/2025 at 3:30pm

**Location:** RGCMS Board room

**Ref No:** RGCMS/APRC/MOM/2025-26

**Attendees:**

<b><u>Members Present</u></b>		<b><u>Members Absent</u></b>
Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane Ms. Chahat Hargunani Dr. Puja Kaushik	Dr. Neelam Pashte Dr. Deepika Jindoliya Ms. Jyoti Karmiyani Ms. Divya Mahadule Mr. Shreyas Sawant (student representative)	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert)

**Minutes of Meeting and Resolutions**

Dr. Farheen Ahmad (APRC coordinator) welcomed all the APRC members and with the permission of the Chair – (Dr. Dinesh Gabhane) and started the proceedings of the meeting

<b>Topic #1:</b>	<b>Confirmation of minutes held on 30-07-2025 and Action Report review</b>
<b>Discussion:</b>	Dr. Farheen read the Minutes of the meeting held on 30-07-2025 and it was decided to confirm / accept the same Action Report, with running list of actions to be acted upon was reviewed and accepted
<b>Resolution# 1.1:</b>	It was resolved to confirm Minutes of Meeting held on 30-07-2025
<b>Resolution# 1.2:</b>	It was resolved to accept an Action Report along with a running list of actions to be acted upon from the Meeting held of 30-07-2025
<b>Topic #2:</b>	<b>Dissemination of Academic Calendar, Academic Handbook &amp; Syllabus sem III &amp; I A.Y. 2025-26</b>
<b>Discussion:</b>	Dr. Farheen informed that APRC has received duly approved Autonomous syllabus for Sem III & Sem I, Academic Calendar, and Academic Handbook, from the BoS, Academic council & Governing Body Dr. Dinesh, the director emphasized that sem III syllabus must be disseminated immediately as their SIP guidance is already in full swing & classes must be started as it was awaiting curriculum approval and sem I syllabus must be disseminated right before the upcoming batch's Induction. Dr. Radhika reminded that dissemination should also involve faculty members. This was approved by all.
<b>Resolution# 2.1:</b>	Resolved that the APRC shall disseminate the duly approved Autonomous syllabus for Sem III & Sem I, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students at the earliest.
<b>Topic #3:</b>	<b>Commencement of Terms/ Semesters for the A.Y. 2025-26</b>

<b>Discussion:</b>	APRC coordinator stated that this year Terms was worked out involving all committee members and in line with University disseminated terms. She mentioned the Academic Calendar A.Y. 25-26 has all Term/ Semester related dates & other related dates. Dr. Dinesh Gabhane mentioned term dates & other events dates must be executed with timely conduction as per the Academic calendar A.Y. 25-26. This was agreed by all.
<b>Resolution# 3.1:</b>	This was approved by all.
<b>Topic #4:</b>	<b>Selection of Sem III &amp; I Electives choices A.Y. 2025-26</b>
<b>Discussion:</b>	Dr. Farheen mentioned that the APRC created & disseminated an Electives Choices google form seeking students choices on respective electives from specialisation, open electives & general electives. Earlier sem III students were mailed the Electives Choices google form on 30/7/25. Dr, Farheen recalled that an elective course shall be chosen for the term - based on maximum number of interest of students for particular course and availability of concern faculty /expert. She later showcased & communicated the finalised choices as per criteria standards & list of students opting for various open electives for Sem III A.Y. 2025-26 This was approved by all. Dr. Radhika mentioned similar Electives Choices SOP must be followed for Sem I A.Y. 2025-26
<b>Resolution# 4.1:</b>	Resolved that APRC must create & disseminate an Electives Choices google form seeking students choices on respective electives as per curriculum before sem I commencement for A.Y. 25-26.
<b>Topic #5:</b>	<b>Discussion on the quality maintenance, upkeep and systematic documentation of academic work for the Academic Year 2025–26.</b>
<b>Discussion:</b>	APRC coordinator stated that checkpoint meetings have been APRC & IQAC best practice for quality maintenance, upkeep and systematic documentation adopted since last year. Dr. Radhika stated that checkpoint meeting culture was purely implemented with an intention to maintain quality standards in academics, upkeep of documentation in physical, on LMS as well as on Website. This has also helped in ease of access of records requirement of data from varied accreditation & regulatory bodies. Dr. Radhika mentioned proper chcklist template to be used to record status of academic work done & incase any work is pending that must be informed to faculty members via mail. Faculty members seconded the same & expressed uniform working brings balance and let them focus on bringing in quality towards teaching & learning, innovation in assessments, research & mentoring learners. Dr. Dinesh Gabhane mentioned we must continue all the checkpoint meetings as planned in the Academic calendar A.Y. 25-26.
<b>Resolution# 5.1:</b>	Resolved that APRC is responsible timely informing & conduction all the checkpoint meetings - (Sem-start, Mid-sem & Sem-end) as per the Academic calendar A.Y. 25-26.

As there was no further topics to be discussed, the meeting was adjourned with vote of thanks

*Farheen*  
Dr. Farheen Ahmad  
(APRC Coordinator)



*D. Gabhane*  
Dr. Dinesh Gabhane  
(Director)

Copy Submitted: APRC MoM File 25-26



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 16/08/2025

**CIRCULATION OF MINUTES**

Minutes of the APRC of the College held on 14/08/2025 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature
1	Dr. Dinesh Gabhane	Chairperson	
2	Dr. Farheen Ahmad	Coordinator	
3	Dr. Radhika Wadhwa	Member (Faculty Representative)	
4	Dr. Urmila Sonavane	Member (Faculty Representative)	
5	Dr. Deepika Jindoliya	Member (Faculty Representative)	
6	Dr. Puja Kaushik	Member (Faculty Representative)	
7	Dr. Neelam Pashte	Member (Faculty Representative)	
8	Ms. Chahat Hargunani	Member (Faculty Representative)	
9	Ms. Jyoti Karmiyani	Member (Faculty Representative)	
10	Ms. Divya Mahadule	Member (Faculty Representative)	
11	Mr. Sunil kumar Sharma	Member (Industry Representative)	
12	Mr. Kulvinder Singh	Member (Alumni -Industry Representative)	
13	Mr. Shreyas Sawant	Member (Student - SYMMS Class Representative)	

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 10/09/2025

**Action taken report - APRC Meeting (14/08/2025)**

Res #	Resolution	Action taken for improvement / outcomes	Due Date	Remark / Status
2.1:	Resolved that the APRC shall disseminate the duly approved Autonomous syllabus for Sem III & Sem I, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students at the earliest.	Dr. Farheen disseminated via APRC mail, the duly approved Autonomous syllabus for Sem III & Sem I, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students	25/8/2025	23/8/2025
4.1:	Resolved that APRC must create & disseminate an Electives Choices google form seeking students choices on respective electives as per curriculum before sem I commencement for A.Y. 25-26.	Dr. Farheen disseminated via APRC mail, Electives Choices google form seeking students choices on respective electives as per curriculum before sem I commencement for A.Y. 25-26.	28/8/2025	23/8/2025
5.1:	Resolved that APRC is responsible timely informing & conduction all the checkpoint meetings - (Sem-start, Mid-sem & Sem-end) as per the Academic calendar A.Y. 25-26.	APRC is responsible timely informing & conduction all the checkpoint meetings	-	Will be executed & recorded throughout the academic year

*Farheen*

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Notice**

Ref No: RGCMS/APRC/MOM/2025-26

Date: 22/11/2025

**Subject: APRC Meeting**

**Kind Attn:**

Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative)
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Dear Sir / Madam,

Please note that the APRC Meeting has been scheduled on 24/11/2025. You are kindly requested to attend the same.

**Date of meeting:** 24/11/2025  
**Time:** 3:30 PM  
**Venue:** RGCMS, Boardroom  
**Agenda:**

- 1) Confirmation of minutes held on 10-09-2025 and Action Report review
- 2) Dissemination of Academic Handbook & Syllabus sem IV & II A.Y. 2025-26
- 3) Courses planning Sem IV - Batch 24-26 & Sem II - Batch 25-27 A.Y. 25-26
- 4) Selection of Sem IV & II Electives choices A.Y. 2025-26
- 5) Discussion on Subject Allocation & Faculty Workload Distribution - Sem IV Batch 24-26 & Sem II Batch 25-27 A.Y. 25-26
- 6) Any other agenda with permission of the chair



*Farheen*

**Dr. Farheen Ahmad**  
**(Coordinator, APRC)**



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Minutes of Meeting**

**Date and Time:** 24/11/2025 at 3:30pm

**Location:** RGCMS Board room

**Ref No:** RGCMS/APRC/MOM/2025-26

**Attendees:**

<b><u>Members Present</u></b>		<b><u>Members Absent</u></b>
Dr. Dinesh Gabhane Dr. Radhika Wadhwa Dr. Urmila Sonavane Ms. Chahat Hargunani Dr. Puja Kaushik Mr. Kulvinder Singh (alumni)	Dr. Neelam Pashte Dr. Deepika Jindoliya Ms. Jyoti Karmiyani Ms. Divya Mahadule Mr. Shreyas Sawant (student representative)	Mr. Sunilkumar Sharma (industry expert)

**Minutes of Meeting and Resolutions**

Dr. Farheen Ahmad (APRC coordinator) welcomed all the APRC members and with the permission of the Chair – (Dr. Dinesh Gabhane) and started the proceedings of the meeting

<b>Topic #1:</b>	<b>Confirmation of minutes held on 10-09-2025 and Action Report review</b>
<b>Discussion:</b>	Dr. Farheen read the Minutes of the meeting held on 10-09-2025 and it was decided to confirm / accept the same Action Report, with running list of actions to be acted upon was reviewed and accepted
<b>Resolution# 1.1:</b>	It was resolved to confirm Minutes of Meeting held on 10-09-2025
<b>Resolution# 1.2:</b>	It was resolved to accept an Action Report along with a running list of actions to be acted upon from the Meeting held of 10-09-2025
<b>Topic #2:</b>	<b>Dissemination of Academic Handbook &amp; Syllabus sem IV &amp; II A.Y. 2025-26</b>
<b>Discussion:</b>	Dr. Farheen informed that APRC has received duly approved Autonomous syllabus for Sem IV & Sem II, Academic Calendar, and Academic Handbook, from the BoS, Academic council & Governing Body Dr. Dinesh, the director emphasized that sem IV syllabus must be disseminated immediately as their WIP internship tenure will start from 1st Dec 2025 & classes will happen in feb & march month and sem II syllabus must be disseminated right before the term 2 commencement. Ms. Divya Mahadule mentioned as we are disseminating syllabus now , students may require time to align a winter internship, hence they must be given time till 10th dec 2025 for the same. This was approved by all.
<b>Resolution# 2.1:</b>	Resolved that the APRC shall disseminated the duly approved Autonomous syllabus for Sem IV & Sem II, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students at the earliest.

<b>Topic #3:</b>	<b>Courses planning Sem IV - Batch 24-26 &amp; Sem II - Batch 25-27 A.Y. 25-26</b>
<b>Discussion:</b>	<p>Director sir mentioned that for course planning review might take time it would be better to call for a working Review meeting - Sem IV &amp; Sem I course planning review as soon as possible as per calendar</p> <p>Dr. Farheen mentioned that faculty members require time to prepare a first cut on course planning hence suggested the review meeting might push back from the planned date as per academic calendar.</p> <p>Dr. Radhika emphasised the key inputs required for the working meeting where we would a peer review for the same.</p> <p>She stated CO- PO mapping, lesson plan - relevancy check, CO targets, teaching pedagogy, (trained on Outcome Based pedagogy ), planning for Weak &amp; Bright learner, Syllabus Gap Analysis and Action Items for COs - Expert lectures &amp; mapping planning &amp; adopting new teaching learning pedagogy</p> <p>Ms. Divya added to the same with quality of CIE/ assessment instruments</p>
<b>Resolution# 3.1:</b>	This was agreed by all.
<b>Resolution# 3.2:</b>	Resolved that the coordinator will align a course planning Review meeting as per the academic calendar A.Y. 25-26
<b>Topic #4:</b>	<b>Selection of Sem IV &amp; II Electives choices A.Y. 2025-26</b>
<b>Discussion:</b>	<p>Dr. Farheen mentioned that the APRC created &amp; disseminated an Electives Choices google form seeking students choices on Sem IV &amp; II A.Y. 2025-26 for respective electives from specialisation &amp; general electives.</p> <p>Dr, Farheen recalled that an elective course shall be chosen for the term - based on maximum number of interest of students for particular course and availability of concern faculty /expert.</p> <p>Dr. Radhika mentioned similar Electives Choices SOP must be followed for Sem IV &amp; II A.Y. 2025-26</p>
<b>Resolution# 4.1:</b>	Resolved that APRC must create & disseminate an Electives Choices google form seeking students choices on respective electives as per curriculum before sem IV & II commencement for A.Y. 25-26.
<b>Topic #5:</b>	<b>Discussion on Subject Allocation &amp; Faculty Workload Distribution - Sem IV Batch 24-26 &amp; Sem II Batch 25-27 A.Y. 25-26</b>
<b>Discussion:</b>	<p>The APRC coordinator stated subjects of semester IV &amp; II then initiated the discussion on course faculty selection on the basis of faculty members expertise , experience &amp; consent for the same</p> <p>All faculty members gave their interests &amp; together decides final choice for respective courses. While finalising the course allocation list, faculty workload was calculated &amp; communicated to respective faculty members.</p>
<b>Resolution# 5.1:</b>	It was resolved that the APRC coordinator will create Faculty Workload Distribution list & file for record
<b>Resolution# 5.2:</b>	It was resolved that the APRC coordinator will create the course allocation list timetable & communicate the same to faculty members & students before respective term commencement

As there was no further topics to be discussed, the meeting was adjourned with vote of thanks

*Farheen*

Dr. Farheen Ahmad  
(APRC Coordinator)



*Gabhane*

Dr. Dinesh Gabhane  
(Director)

Copy Submitted: APRC MoM File 25-26



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 25/11/2025

**CIRCULATION OF MINUTES**

Minutes of the APRC of the College held on 24/11/2025 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature
1	Dr. Dinesh Gabhane	Chairperson	
2	Dr. Farheen Ahmad	Coordinator	
3	Dr. Radhika Wadhwa	Member (Faculty Representative)	
4	Dr. Urmila Sonavane	Member (Faculty Representative)	
5	Dr. Deepika Jindoliya	Member (Faculty Representative)	
6	Dr. Puja Kaushik	Member (Faculty Representative)	
7	Dr. Neelam Pashte	Member (Faculty Representative)	
8	Ms. Chahat Hargunani	Member (Faculty Representative)	
9	Ms. Jyoti Karmiyani	Member (Faculty Representative)	
10	Ms. Divya Mahadule	Member (Faculty Representative)	
11	Mr. Sunil kumar Sharma	Member (Industry Representative)	
12	Mr. Kulvinder Singh	Member (Alumni -Industry Representative)	
13	Mr. Shreyas Sawant	Member (Student - SYMMS Class Representative)	

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 13/01/2026

**Action taken report - APRC Meeting (24/11/2025)**

Res #	Resolution	Action taken for improvement / outcomes	Due Date	Remark / Status
2.1:	Resolved that the APRC shall disseminated the duly approved Autonomous syllabus for Sem IV & Sem II, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students at the earliest.	Dr. Farheen disseminated via APRC mail, the duly approved Autonomous syllabus for Sem III & Sem I, Academic Calendar, and Academic Handbook A.Y. 25-26 to faculty members & students	25/8/2025	23/8/2025
3.2:	Resolved that the coordinator will align a course planning Review meeting as per the academic calendar A.Y. 25-26	Dr. Farheen to align review meetings accordingly before sem commencements	-	Will be completed as per term commencement
4.1:	Resolved that APRC must create & disseminate an Electives Choices google form seeking students choices on respective electives as per curriculum before sem IV & II commencement for A.Y. 25-26.	Dr. Farheen disseminated via APRC mail, Electives Choices google form seeking students choices on respective electives as per curriculum before sem IV & II commencement for A.Y. 25-26.	-	2/12/2025 Complete
5.1:	It was resolved that the APRC coordinator will create Faculty Workload Distribution list & file for record	Dr. Farheen prepared faculty workload distribution list & filed	-	2/12/2025 Complete
5.2:	It was resolved that the APRC coordinator will create the course allocation list timetable & communicate the same to faculty members & students before respective term commencement	Dr. Farheen prepared course allocation list & timetable, filed & communicated to students via mail	-	Sem II - 15/12/2025 Sem IV - 12/1/2025 Complete

*Farheen*  
Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Notice**

Ref No: RGCMS/APRC/MOM/2025-26

Date: 06/02/2026

**Subject: APRC Meeting**

**Kind Attn:**

Dr. Dinesh Gabhane Dr. Radhika Wadhera Dr. Urmila Sonavane Ms. Jyoti Karmiyani Ms. Divya Mahadule	Ms. Chahat Hargunani Dr. Neelam Pashte Dr. Deepika Jindoliya Dr. Puja Kaushik	Mr. Kulvinder Singh (alumni) Mr. Sunilkumar Sharma (industry expert) Mr. Shreyas Sawant (student representative)
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Dear Sir / Madam,

Please note that the APRC Meeting has been scheduled on 13/02/2026. You are kindly requested to attend the same.

**Date of meeting:** 13/02/2026  
**Time:** 3:30 PM  
**Venue:** RGCMS, Boardroom  
**Agenda:**

- 1) Confirmation of minutes held on 24-11-2025 and Action Report review
- 2) Action taken on Sem IV & Sem II -Unstructured faculty feedback A.Y. 2025-26
- 3) Discussion on Sem IV & II Viva voces A.Y. 25-26
- 4) Any other agenda with permission of the chair



*Farheen*

**Dr. Farheen Ahmad**  
(Coordinator, APRC)

Copy Submitted: APRC/Meeting 2025-26 file



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

**Minutes of Meeting**

**Date and Time:** 13/02/2026 at 3:30pm

**Location:** RGCMS Board room

**Ref No:** RGCMS/APRC/MOM/2025-26

**Attendees:**

<b><u>Members Present</u></b>		<b><u>Members Absent</u></b>
Dr. Dinesh Gabhane	Dr. Neelam Pashte	Mr. Kulvinder Singh (alumni)
Dr. Radhika Wadhera	Dr. Deepika Jindoliya	Mr. Sunilkumar Sharma (industry expert)
Dr. Urmila Sonavane	Ms. Jyoti Karmiyani	Mr. Shreyas Sawant (student representative)
Ms. Chahat Hargunani	Ms. Divya Mahadule	
Dr. Puja Kaushik		


**Minutes of Meeting and Resolutions**

Dr. Farheen Ahmad (APRC coordinator) welcomed all the APRC members and with the permission of the Chair – (Dr. Dinesh Gabhane) and started the proceedings of the meeting


<b>Topic #1:</b>	<b>Confirmation of minutes held on 24-11-2025 and Action Report review</b>
<b>Discussion:</b>	Dr. Farheen read the Minutes of the meeting held on 24-11-2025 and it was decided to confirm / accept the same Action Report, with running list of actions to be acted upon was reviewed and accepted
<b>Resolution# 1.1:</b>	It was resolved to confirm Minutes of Meeting held on 24-11-2025
<b>Resolution# 1.2:</b>	It was resolved to accept an Action Report along with a running list of actions to be acted upon from the Meeting held of 24-11-2025
<b>Topic #2:</b>	<b>Discussion on Sem IV &amp; II Viva voces A.Y. 25-26</b>
<b>Discussion:</b>	Dr. Farheen informed the upcoming courses need Viva voce for project based courses arrangements in Sem IV & Sem II. 1. Winter Internship Project (Project) 2. Academic research writing (Research) 3. Business Research methods (Program General) 4. Fundamentals of SAP in Business (Skill enhancement course) Faculty members discussed feasibility for the same keeping external availability in concern. Dr. Dinesh discussed probable dates for the same. The discussion was agreed by all.
<b>Resolution# 2.1:</b>	Resolved that the with BoE will notify dates for vivavoce for project based courses - Sem IV & Sem II A.Y. 25-26.
<b>Topic #3:</b>	<b>Action taken on Sem IV &amp; Sem II -Unstructured faculty feedback A.Y. 2025-26</b>

<b>Discussion:</b>	APRC coordinator mentioned that upon discussion with both class of FYMMS & SYMMS, unstructured faculty feedback was taken. Questions related to CO, syllabus overview in class & posting in gclassroom, teachers course related though process, control over class, students comfirt in language understandability & speed of teaching, regular posting of notes,etc. She mentioned all faculty member have posted notes, assessments on time, no other concerns came from students. Only for Sem II, Generative AI (skill enhancement course) havent given any notes.
<b>Resolution# 3.1:</b>	Resolved that the APRC must communicate Generative AI (skill enhancement course) to vendor trainer to post notes on Gclassroom as soon as possible for Sem II A.Y. 25-26.

As there was no further topics to be discussed, the meeting was adjourned with vote of thanks

  
Dr. Farheen Ahmad  
(APRC Coordinator)



  
Dr. Dinesh Gabhane  
(Director)

Copy Submitted: APRC MoM File 25-26



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 14/02/2026

**CIRCULATION OF MINUTES**

Minutes of the APRC of the College held on 13/02/2026 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature
1	Dr. Dinesh Gabhane	Chairperson	
2	Dr. Farheen Ahmad	Coordinator	
3	Dr. Radhika Wadhera	Member (Faculty Representative)	
4	Dr. Urmila Sonavane	Member (Faculty Representative)	
5	Dr. Deepika Jindoliya	Member (Faculty Representative)	
6	Dr. Puja Kaushik	Member (Faculty Representative)	
7	Dr. Neelam Pashte	Member (Faculty Representative)	
8	Ms. Chahat Hargunani	Member (Faculty Representative)	
9	Ms. Jyoti Karmiyani	Member (Faculty Representative)	
10	Ms. Divya Mahadule	Member (Faculty Representative)	
11	Mr. Sunil kumar Sharma	Member (Industry Representative)	
12	Mr. Kulvinder Singh	Member (Alumni -Industry Representative)	
13	Mr. Shreyas Sawant	Member (Student - SYMMS Class Representative)	

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File



**Rajeev Gandhi College of Management Studies**  
Ghansoli, Navi Mumbai  
Office of: Academic Planning & Review Committee (APRC)

Date: 22/2/2026

**Action taken report - APRC Meeting (13/02/2026)**

Res #	Resolution	Action taken for improvement / outcomes	Due Date	Remark / Status
2.1:	Resolved that the APRC shall disseminated Syllabus development work to the faculty member for Sem IV & Sem II A.Y. 25-26.	Resolved that the with BoE will notify dates for vivavoce for project based courses - Sem IV & Sem II A.Y. 25-26.	-	Will be notified at intervals
3.1:	Resolved that the APRC must communicate the regular posting of notes on Gclassroom to concern faculty members & must check the same in person for Sem III A.Y. 25-26.	Dr. Farheen & Dr. Dinesh communicated to respective faculty members & checked their completed task later.	8/9/2025	5/9/2025 Complete
3.2:	Resolved that the APRC must align an expert faculty for taking MRPC course further & Jyoti mam shall take care of all assessments & documentation for the same for Sem III A.Y. 25-26.	APRC appointed Mr. Mansingh Uthale sir as a visiting faculty for the same	17/9/2025	13/9/2025 Complete

*Farheen*

Dr. Farheen Ahmad  
Coordinator - APRC



Copy Submitted: APRC MoM 25-26 File