



Rajeev Gandhi College of Management Studies

Ghansoli, Navi Mumbai
Office of: Board of Studies (BoS)

Minutes of Meeting

Date and Time: 12/07/2025 at 1:30 pm

Location: RGCMS Board room

Ref No: RGCMS/BoS/MOM/2025-26/01

Attendees:

<u>Members Present</u>		
Dr. Radhika Wadhera	Dr. Urmila Deshmukh	Dr. Hireslh Luhar
Dr. Farheen Ahmad	Dr. Deepika Jindoliya	Dr. Vishal Chavan
Dr. Puja Kaushik	Dr. Neelam Pashte	Dr. Seetha Pachchhapur
Ms. Chahat Hargunani	Ms. Jyoti Karmiyani	Dr. Rajendra Patil
Ms. Divya Mahadule		Mr. Kulvinder Singh Jauda

Minutes of Meeting and Resolutions


The meeting began at 1:30 PM in the boardroom with the presence of BoS members, Director Dr. Dinesh Gabhane, and all faculty. Dr. Vishal Chavan (Subject Expert, Amity University) and Dr. Hireslh Luhar (University Nominee) joined virtually. Dr. Farheen Ahmad, the faculty coordinator, initiated the meeting with the Chairperson's permission.

Topic #1:	Introduction of BoS members
Discussion:	Dr. Farheen Ahmad welcomed all the members of the Board of Studies and expressed appreciation for their continued support and active participation.
Resolution# 1.1:	The Board of Studies members took note of the welcome address and resolved to proceed with the agenda items
Topic #2:	Discussion on Course Design Philosophy
Discussion:	<p>Dr. Radhika Wadhera gave a comprehensive presentation - Curriculum Design Philosophy in which following items were discussed</p> <ul style="list-style-type: none">- Alignment with NEP 2020- Choice based, learner centric Curriculum- Wholistic curriculum and multi-disciplinary and choice-based approach which includes focus on<ul style="list-style-type: none">o Core Curriculumo Skill Enhancementso Value educationo Industry Interactiono Community Engagemento Research Orientationo Focus on Indian Knowledge systemo Liberal Learning and co-curricular courses- Multiple entry and exit- Alignment with Curriculum & Credit Framework for Post Graduate Programmes by UGC Grants Commission, NCrf, NHEQF.- After detailed discussion, it was decided that Curriculum Philosophy was appropriate and should be adhered to.
Resolution# 2.1:	It was resolved to follow the Curriculum Design Philosophy.
Topic #3:	Discussion on MMS program curriculum structure


Discussion:	<p>Dr. Farheen presented the MMS program curriculum structure & explained the distribution of credits across semesters and learning categories.</p> <ul style="list-style-type: none"> - Dr. Rajendra Patil gave a progressive suggestion to the institute to later design a 5-Year Integrated UG+PG program that should be Industry-Aligned Program to enhance industry adaptability. - Dr. Dinesh Gabhne reinforced the college is motivated to introduce a progressive, industry relevant curriculum and RGCMS is one of the pioneer college which is granted autonomy. - Mr. Kulwinder praised the college's collaboration with industry. - Dr. Seetha Pachchhapur inquired about the inclusion of Talent Acquisition in the elective course offerings. - Dr. Radhika Wadhera, mentioned this course is made a part of Open electives bucket. - Dr. Gabhane mentioned that although we have drafted and presented the curriculum structure for all Sem (Sem I, II, III, IV) to understand the context of following the design philosophy, but at this time only Sem I and Sem III should be approved.
Resolution# 3.1:	It was resolved to approve the curriculum structure of Sem I and Sem III.
Resolution# 3.2:	It was resolved to forward the curriculum structure of Sem I and Sem III to the Academic Council for its approval.
Topic #4:	Discussion & Approval on MMS program detailed syllabus (Sem I & III)
Discussion:	<p>CBCS (Choice Based Credit System) 2025–26 framework was introduced to the BOS panel.</p> <p>Program structure explained:</p> <ul style="list-style-type: none"> - PG Diploma (1 year – Level 6) - PG Degree (2 years – Level 6.5) - Total 104 credits with scope for additional certifications. - Emphasis on Outcome-Based Education (OBE) and incorporation of Course Objectives, Course Outcomes. - Dr. Seeta recommended clearly stating course objectives in each subject; Dr. Farheen confirmed it is already included. - Semester I and III syllabus discussed in depth – course structure, credit hours, references, and assessment. - Dr. Rajendra Patil stressed industry-aligned course design; Dr. Vishal Chavan recommended MoUs with industry; Dr. Gabhane confirmed existing partnerships(e.g., L&T Edutech, Bajaj Finserv). <p>Dr. Rajendra Patil made some suggestions:</p> <ul style="list-style-type: none"> - Use platforms like Edurise for skill enhancement. - Encourage self-learning through projects, fieldwork, and extra-curricular activities. - Include pre-course sessions for community engagement. - Design IKS-related courses (e.g., Bhartiya Udyog, CIDCO) in future. - Dr. Patil suggested every course should touch upon AI; Dr. Farheen conveyed that intentions to include industry guest sessions on AI applications.

	<p>Dr. Farheen later presented open electives and appended documents (logbooks, outreach letters).</p> <p>Additional recommendations:</p> <ul style="list-style-type: none"> - Geo-tagged photos for fieldwork; Dr. Farheen confirmed its a part of instructions. - Watermark official documents. - Dr. Seetha recommended use of ZOHO simulations in HR, Dr. Gabhane confirmed integration of simulation tools for specializations.
Resolution# 4.1:	It was resolved that, the BOS unanimously approves the detailed syllabus for the MMS Program for Semester I and Semester III, incorporating all presented content and constructive suggestions made during the meeting.
Resolution# 4.2:	It was resolved to forward the detailed syllabus for the MMS Program for Semester I and Semester III to the Academic Council for its approval.
Topic #5:	Discussion & Approval on Examination Scheme & Exam Conduction SOP.
Discussion:	<p>Ms. Divya Mahadule presented the Examination Policy, covering:</p> <ul style="list-style-type: none"> - Credit-based evaluation for 2-credit and 4-credit courses. - Mark distribution for Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). - Standard Operating Procedures (SOPs) for examination planning and conduction. <p>- Dr. Hiren Luhar inquired about provisions for ATKKT (Allowed to Keep Terms) exams.</p> <p>- Ms. Divya confirmed that appropriate provisions for ATKKT are incorporated.</p> <p>Additional areas discussed:</p> <ul style="list-style-type: none"> - Unfair Means policy. - Grievance Redressal Mechanism. - Provisions for Lateral Entry students.
Resolution# 5.1:	It was resolved that, the Board of Studies unanimously approves the Examination Manual and Exam Conduction SOP, including all evaluation methods and operational procedures as presented.
Resolution# 5.2:	It was resolved to forward the Examination Manual and Exam Conduction SOP, to the Academic Council for its approval.

With no further topics to discuss, the meeting was adjourned. Dr. Farheen extended a vote of thanks to the external BoS members, Director Dr. Dinesh Gabhane, and faculty for their valuable time and inputs. The meeting concluded at 4:15 PM.


Dr. Farheen Ahmad
(Faculty Coordinator, BoS)




Dr. Dinesh Gabhane
(Chairperson, BoS)